

GUNN HIGH SCHOOL SITE COUNCIL

Minutes
May 8, 2017

Attending:

<u>Staff Reps</u>	<u>X</u>	<u>Parent Reps</u>	<u>X</u>	<u>Student Reps</u>	<u>X</u>	<u>Visitors</u>	<u>X</u>
Denise Herrmann	X	Jane Dick	X	Andrew Dong	X	Paul Sakuma	X
Adriana Aro	X	Ani Gnanalingam	X	Alvin Hom		Serra Jung	X
Myesha Compton	X	Liz Milner	X	Kathy Liu	X	Sunnie Wang	X
Darlene Feldstein	X	Jen Schultz	X	Hanna Suh	X	Shannon Yang	X
Yukie Hikida	X	Sunita Verma (alt)	X	Catherine Wang	X	Isabella Devereaux	X
Deanna Messinger	X					Leland Pama	X
Jackie Selfridge	X						
Toni Smith	X						

Meeting was called to order at 4:04pm by co-chair Kathy Liu.

There were no visitors to address the Site Council during Open Forum.

OLD BUSINESS

The minutes of the April 17, 2017 meeting were approved as distributed. (Liz moved, it was seconded, and passed.)

NEW BUSINESS

Budget

Denise handed out an [updated Site Council Budget report for 2016-17 and budget projection for 2017-18](#) with reminder that Site Council funds are to be spent on school improvement projects, aligned directly with our 3 School Improvement Plan Goals (WASC goals).

Grant Requests

The Council reviewed and discussed the 3 grant requests that were submitted via the online form:

- Creating Environments Conducive to Inquiry-Based Science Cooperative Learning \$4343.45
- Screencasting for Differentiated Instruction & Closing the Achievement Gap \$1028.70
- Professional Learning Community (PLC) Lead \$17,500.00

Jane moved to approve the 1st grant for \$4343.45. Motion was seconded and passed.

Ani moved to approve the 2nd grant up to \$2000, pending both approval by Chris Bell and the ability to share the resources school-wide. Motion was seconded and passed.

Jen moved to approve the 3rd grant. Motion was seconded and passed.

Denise announced that the School Improvement Plan (SPSA report) will go to the Board on May 23 as part of a joint presentation with all 5 PAUSD secondary schools.

Parent Election Results

Ani reported on the elections for parent Site Council representatives for 2017-19 terms. Out of 5 candidates, Liz Milner and Jane Dick were re-elected for the 2-year term, and Carolina Moraes Liu was elected as the new parent alternate for 2017-18.

Constituency Representatives' Reports

STAFF REPORT

Toni Smith gave the staff report:

- PTSA Cinco de Mayo luncheon and regular latte carts were enjoyed and very appreciated by the staff.
- There was a request for Site Council and other groups to give updates at staff meetings occasionally.
- Up to 8 water-refilling stations have been granted by PTSA (but not yet installed) and 8-9 picnic tables. The chosen picnic tables did not meet the longevity/sturdiness requirements of the school/District. Appropriate seating has been ordered by Gunn to increase seating around campus.
- PAPD donated another 26 bikes to the ReCYCLEd program, many of which will need some refurbishment. Toni is searching for additional funds for repairs.
- DECA students attended national competition with 7 state finalists, resulting in 3 national finalists in top 10, including Junior Andrew Dong, who won 2nd place nationally.

Yukie added that:

- 16 German students are visiting Gunn for 2 weeks,
- International Week was wonderful,
- Three Japanese-language students attended a competition, including one who earned a trip to Japan.

Deanna mentioned the District K-12 art exhibition that is currently running at the District Office.

Gunn's Creative Writing program (in collaboration with the Paly program) created an original piece which will be performed at the Children's Theatre.

Paul suggested we mention some of these awards in the Gunn Connection.

PTSA REPORT

Liz Milner reported on recent PTSA activities:

- International Potluck raised approximately \$2000 for Doctors Without Borders,
- Parent Coffee with Dr. McGee and Assistant Principal Wheeler,
- Cinco de Mayo staff lunch,
- Transitioning to new Executive Board for 2017-18; and upcoming PTSA events:

- Appreciation lunch for staff/volunteers,
- Senior picnic & Grad Night party,
- All-school barbeque on May 26,
- Finals Week snacks.

The PTSA received more in donations than was budgeted and thus was able to increase spending for 2016-17.

SEC/STUDENT REPORT

Kathy Liu reported on current/upcoming student events:

- AP Testing
- Prom
- Physics Day at Great America
- One-Act Plays
- Yearbook Distribution
- Senior Paper Toss
- Baccalaureate
- Graduation

PARENT REPORT

Liz Milner reported on the following parent issues:

- Parent seeking an update on yearbook senior portraits (specifically, any plans for on-campus appointments): Dr. Herrmann has been discussing with Mr. Gleason and Ms. Hall, in order to get information out to current junior parents.
- Feedback that (even brief) teacher comments on report cards are great, in addition to letter grades, as it makes report cards more meaningful and speaks to deeper connection between teacher and student.
- Question on delayed renovation of Spangenberg and impacts on music & theatre departments. (Denise reported that the overall delay would be about 6 months, with a newly projected August 2019 completion date. Air conditioning and lighting in Studio Theatre ("Little Theater" will happen this summer. Music department has been functioning well in the portables and both music and theatre programs have been managing with the use of Paly Performing Arts Center for large performances.)
- Locker question came up again with parents wanting lockers provided for students. (Students continue to report not wanting - question was previously brought to Student Council.)

Darlene reminded attendees that textbooks and fees must be cleared before students can receive their yearbooks. Students can now logon to Textbook Tracker to check the status of loaned textbooks. Username and password instructions are posted on the [Gunn web page](#) under:

For Students > [Textbook Obligations](#)

PRINCIPAL'S REPORT

Denise reported on the District budget discussions. Some cuts were tentatively approved that will impact Gunn: the volunteer coordinator position will be eliminated, and overall clerical staffing will be made equitable across schools (Gunn is currently on the high end of clerical Full Time Equivalents [FTE] in clerical staff), and per-pupil funding to each PAUSD school was decreased to \$85 (about a 20% decrease). In addition, PiE revised their funding priorities to focus on STEM, Arts, and Wellness. Clerical support is no longer a PiE funding priority, some of which has been funded through PiE at Gunn until now, so we will have to reduce our clerical staffing. Total clerical loss might be between 2-4 FTE (out of about 18-20 at Gunn), hopefully gradually. Board has also not yet agreed whether to continue with previously approved class-size reduction, given the necessity to make significant budget cuts.

Denise also reported that the Superintendent's final GPA reporting recommendation will be given at next Board meeting (scheduled for May 9).

SITE COUNCIL

Kathy moved to adjourn the meeting. Meeting was adjourned at 6:05pm.