

## Gunn Site Council Meeting Monday, March 20, 2017

Next Meeting: 04/10/17 at 4pm in the Staff Lounge

### Attending:

<u>Staff Reps</u>	<u>X</u>	<u>Parent Reps</u>	<u>X</u>	<u>Student Reps</u>	<u>X</u>	<u>Visitors</u>	<u>X</u>
Denise Herrmann	x	Jane Dick	x	Andrew Dong	x	Anthony Cornelio	x
Adriana Aro	x	Ani Gnanlingam	x	Alvin Hom		Shannon Yang	x
Myesha Compton	x	Liz Milner	x	Kathy Liu	x	Advait Arun	x
Darlene Feldstein	x	Jen Schultz	x	Hanna Suh	x		
Yukie Hikida	x	Sunita Verma (alt)	x	Catherine Wang	x		
Deanna Messinger	x						
Jackie Selfridge							
Toni Smith	x						

Meeting was called to order at 4:07pm by Jane Dick.

### Open Forum

There were no stakeholders present for open forum.

### Old Business

The minutes of the 02/07/17 meeting were approved as distributed

### **2016-17 Funded Grant Evaluations:**

Inquiry Based and cooperative learning--Science Dept

- Evaluators: Ani Gnanalingam, Jen Schultz, Sunita Verma & Darlene Feldstein
- Products: PASCO Projectile Mini-Launcher, Lab Quest 2
- Funding Allocated: \$5596.51; Science dept. paid balance
- Used in 4 Gunn physics classrooms
- They wish they had more for each classroom, but they are happy with their ability to use the products

Document Camera--World Language

- Evaluator: Toni Smith
- \$356.50
- This document camera was an upgrade from the old document camera which didn't work well with the SmartBoard.
- The new document camera can be moved around the room

### Embroidery Machine--CTE dept

- Evaluator: Deanna Messinger
- Being used by students to create labels at this point. There are other uses for the quilting machine
- The teacher just received the embroidery machine 2 weeks ago, so it was difficult to evaluate the effectiveness of funding spent. The evaluators suggest doing a follow up evaluation.
- \$3,150 was spent on the machine.

### **New Business**

#### School Improvement Update

- Our presentation  
[https://docs.google.com/document/d/1AjVcJFMbAR\\_s6Vs\\_YuvIH69eVUqxxX\\_BTd7uJ59ecs0/edi](https://docs.google.com/document/d/1AjVcJFMbAR_s6Vs_YuvIH69eVUqxxX_BTd7uJ59ecs0/edi) to the board will be made at the first meeting in May, rather than the first meeting in April
  - Gunn will be presenting along with Paly and all three middle schools.
  - Highlights of progress will be presented to the Board
  - Longer list of Actions for 2017-18 will be coded as “school wide” actions and “department” actions. The site council will review the “school wide” actions at the 4/10/17 meeting
- Goal #1:
  - There are questions about the “Actions for 2017-2018” and whether or not they are suggestions or mandates. Verbiage is intended to clarify if the action is in-progress or something to consider for the future.
- Goal #2:
  - “Continue to refine use of Flex and tutorial time” will be added
- Goal #3:
  - It was noted that the site council’s discussion is deviating from the agenda items.

Denise will add additional Department feedback. Site Council members are encouraged to review, add and comment on School Improvement Update before next meeting.

### **Constituent Group Reports**

#### **Principal’s Report.** Denise Herrmann

Topics included:

- Suggestion to add categories to grant application category (e.g. number of students impacted).
- Agreement to have grant applications due around April 12, 2017. The Council agreed to review applications prior to the May meeting, for Council approval at the May meeting.
- Call for Parent Rep candidates for Site Council will be made before spring break
- Staff positions also need to be announced soon after spring break
- Superintendent will make a Board recommendation regarding weighted grades

- Instructional Council will be asked for feedback regarding budget cuts allocations. Classroom teacher funding is exactly the same as 2016-17.
  - An instructional aide position will be cut next year
  - There will be clerical support staff reductions next year as well
  - The district holds a 21% reserve; the board is willing to spend it on 1-time expenses (the 3% reserve rate is intended for districts that are not basic-aid [like PAUSD])
  - Many cuts will be made next school year. The Board is asking each school to offer choices for what to cut so that they can make the final decisions
  - Incidental funds may be cut from around \$105 to around \$85 per student
  - When demolition happens in next couple weeks, fencing will be extended slightly. Projected Occupancy has been pushed back 6 mos. to January 2019. Spangenberg will get new electronics enabling control of projection from stage. No major audio improvements planned.

**PTSA Report.** Jen Schultz

Topics included:

- Slate for PTSA exec board has been posted
- Sigrid Pinsky was nominated for President, and voting will take place 4/13. Everyone is invited
- Funding approved:
  - \$10,000 teacher grants
  - \$8000 for picnic tables
  - \$3000 for water refill stations
  - \$2000 photo booth for prom
  - \$1000 for BPA free water bottles for class of 2021
- Discussion of VTA route changes. VTA will consider feedback
- Weighted GPA discussions have occurred
- Upcoming events:
  - Weds, 2/23: @Cubberly, Community Health Forum
  - Weds, 3/28: L. Keith Matheny @ Gunn Library
  - PTA is offering reimbursement for NIOS products purchased up to \$10,000
  - 4/12 parent networking event for Gunn & Paly juniors and seniors @ Mitchell Park Community Center
  - International Potluck is being planned.

**Staff Report.** Toni Smith

Topics included:

- 7 Gunn students won awards at the DECA state competition
- In the first week of April, 47 students will be going to the FBLA State competition
- Robotics Team won an excellent service award at the state competition and 15 students will be moving on to the national level

- Gunn won an art award
- Students will attend a speech and debate competition in June
- Teachers have SEL questions:
  - Why do teachers have to proctor the CAASP testing AND attend SEL kickoff?
  - Are teachers getting paid during prep time for SEL?
- Toni Smith received an honorary service award from the City of Palo Alto
- Jim Shelby is receiving a Tall Tree award; considering a reception here at Gunn
- Youth Speaks Out! Exhibition on Friday, 3/24
- Deanna Messenger is taking a group of students to Italy for drawing and painting.
- Yukie Hikida asked that we include all Gunn Staff in soliciting information.

**Student Report.** Andrew Wong

Topics included:

- Students started a petition to ask for better collaboration between administration and students
- Last week was Not in our Schools Week (NIOS)
- SEC is discussing how to make NIOS more impactful in the future
- SEC Elections are coming up; speeches are 3/21 during Flex; voting is Weds-Fri
- Dodge Ball tournament coming up
- Minna Mughal is trying to organize a cultural awareness campaign

**Parent Report.** Liz Milner

Topics included:

- Parent anxiety regarding updated bell schedule, but the anxieties are being alleviated by all the meetings and transparency
- Parents are wondering what we are doing to support students and families who may be undocumented (answer: direct family outreach, etc. If a specific family is worried, they should be referred to Myesha Compton)
- Parents seem more comfortable responding to a particular person for site council reporting.

**Site Council Business.** Denise Herrmann

- Budget review:
  - Final amount for 2017-18 will be around \$29,000 (TBD)
  - Suggestion to add categories to grant application category (e.g. number of students impacted).

**Next meeting:** 04/10/17 at 4:00pm in the Staff Lounge

*Minutes taken by Adriana Aro*